



ROCKY BAY  
*Discovering Abilities*

### Job Description Speech Pathologist

<b>Direct reporting</b>	Senior Speech Pathologist	<b>Personality profile</b>	Motivated, enthusiastic, positive outlook, mature, responsive, flexible, team player, lateral thinker, committed, sense of humour, professional empathy
<b>Essential requirements</b>	Bachelor of Applied Science (Speech Pathology) or approved equivalent. Eligible for membership of Speech Pathology Australia. Current drivers licence. First Aid Certificate.	<b>Specific job skills</b>	Contemporary attitude towards people with disabilities. Working knowledge of person/family centred principles. Ability to work independently. Ability to work within an interdisciplinary team. Good communication skills – oral, written and interpersonal. Well developed problem solving abilities. Able to manage and prioritise multiple tasks/deadlines.
<b>Desirable requirements</b>	Experience providing therapy services to people with disabilities in a community setting. Experience working within an interdisciplinary team. Understanding of person/family centred planning principles. Well developed oral, written and interpersonal skills. Knowledge of Disability Services Standards. Knowledge of Occupational Safety and Health legislation. Knowledge and experience in minimum standards of dysphagia management. Knowledge and experience working with assistive technology.	<b>Job purpose</b>	Provides Speech Pathology services to allocated program clients and coordinates service planning for allocated clients.  Works collaboratively with clients and key stakeholders (eg families, education and other service providers) to enhance the participation and independence of clients.
		<b>Computer skills</b>	Microsoft Office and Internet

**Job Description  
Speech Pathologist**

<b>Key Responsibilities</b>	<b>Timeline</b>
1. Provides Speech Pathology services to allocated clients within an interdisciplinary team framework to enhance participation and independence and coordinates service planning for allocated clients.	D
2. Develops, implements and reviews Speech Pathology services for allocated clients.	D, W, M
3. Ensures that all appropriate documentation is up to date e.g. assessments, reviews, clinical files, and CIMS records.	D, W, M
4. Records accurate statistics and provides timely information as per contracts with funding bodies.	R
5. Provides supervision and support to students and volunteers.	WR
6. Initiates and participates in interdisciplinary team and client meetings.	D, W, M
7. Actively participates in performance management with discipline senior.	R
8. Manages own professional learning to maintain professional standards and skills.	R
9. Performs other duties as required by Program Manager.	WR

D - Daily; W - Weekly; M - Monthly; R - regularly; WR - When Required

As an employee in this position, I have noted the above job description and understand the duties and responsibilities of this role. I understand that I am required to keep any licenses, registrations and qualifications updated at my own expense. I also understand that the duties may be revised from time to time.

Signed by Employee:.....

Name:..... Date: .....